

Ayrshire Multi-Agency Risk Assessment Conference

Referral guidance

Introduction:

- Referrals for MARAC are completed using a hyperlink. An electronic referral pathway similar to this is used for MARAC referrals in other areas of the UK and is secure and GDPR compliant.
- When submitted the referral is received into a system called Oasis.
- Oasis can only be accessed by the MARAC coordination team.
- Referrals can be submitted at any time and are processed on a daily basis – Monday – Friday excluding Public Holidays.
- Referrals can be added to a MARAC agenda up 10 days before the meeting. If submitted after a cut-off date a referral will be added to the agenda for the MARAC meeting the next month.
- If information within the referral is incomplete a member of the coordination team will be in touch with the referrer to inform them. Please note this may result in a delay in the referral being processed and the referral not included for discussion at the next MARAC meeting.
- Providing an alternative contact is helpful to avoid any delays in the process in the event that the original referrer is unreachable/on leave.
- MARAC dates and the cut off dates for referrals are available on Athena and updated by the coordination team.

Referral information:

- The referral is designed to capture as much helpful information as possible about the victim/survivor, the current risk, threshold for referral to MARAC and required information about child(ren) and the perpetrator.
- Equalities monitoring is a requirement and the completion of these fields is therefore mandatory.
- Once someone has been referred to MARAC, an Independent Domestic Abuse Advocate (IDAA) will be appointed if this has not already been put in place. The MARAC Coordinator will check if the victim is already supported by an IDAA agency and if not will make this referral within 48 hours.

Reason for referral:

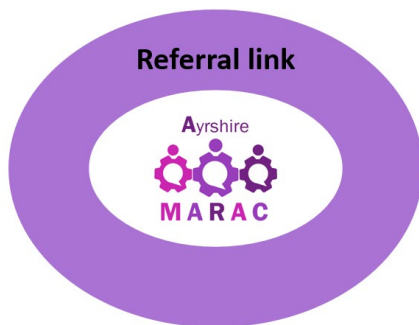
- The threshold for referral to MARAC is: high risk of significant harm from domestic abuse. Evidenced by
 - Visible high risk – a score of 14 or more in the DASH Risk Assessment

- Potential escalation of concerns
- A repeat incident involving a victim who has been referred in the past 12 months
- Professional judgement
- Referrers are asked to clearly note under which criteria the referral is being made.

(More information about this criteria is available in the Ayrshire MARAC Practitioner Guidance)

Referral 'form'

All referrals are made via the MARAC referral hyperlink.



The referral is split into 4 sections:

- Information about the victim/survivor including current vulnerabilities.
- Information about the referral including referrer details, the criteria used for referral and current risk
- Information about the perpetrator
- Information about affected children

The link will open a section at a time and once all the information is added a 5th section will offer the option to submit.

After a referral is submitted the referrer has the option to download a copy for their records.

Example referral (please note some data fields are under review and may be updated:

Client details

First Name	mandatory	Address	mandatory
Last Name	mandatory		
Aliases			
Date of Birth	mandatory	Postcode	
Current Age		UPRN	
Occupation		Normally Resides	
Place of Work		Landlord	
G.P. Name		Address safe to contact	
G.P. Surgery		Phone Number	

NHS Number		Alt contact number	
Email Address		Phone safe to contact	
Phone Safety Notes mandatory			
Email Safety Notes mandatory			

Accessibility Requirements

Has Specific Requirements e.g. wheelchair ramp, hearing loop		Notes	
Interpreter Required (British Sign Language or language)		Notes	
Primary Language		Notes	

Equalities Monitoring

Gender	mandatory	Relationship Status	mandatory
Transgender	mandatory	Religion	mandatory
Ethnicity	mandatory	Sexual Orientation	mandatory
Ethnicity Other	mandatory		mandatory

Disability	mandatory	Additional Notes
Physical Impairment	mandatory	
Long Standing Illness	mandatory	
Sensory Impairment	mandatory	
Mental Health Condition	mandatory	
Learning Disability	mandatory	
Developmental Condition	mandatory	
Other		

Is Victim a Carer	mandatory	Additional Notes
Parent		
Child with Special Needs		
Other Family Member		
Partner / Spouse		
Friend		
Other		

Additional Vulnerabilities

Vulnerability	Details	Additional Information
---------------	---------	------------------------

Pregnant		
Mental Health Support		
Physical Health Support		
Drug Support		
Alcohol Support		
Offending Support		

Client British National	mandatory	
If the survivor is not a British national:		
Immigration Status		Recourse to Public Funds Additional Notes
Nationality		
Recourse to Public Funds		
Any known risks the perpetrator poses to victim / children / agency workers		
Additional Notes		

Referral Details

Referral Date	mandatory	Referral Agency	mandatory
Referral Type		Referral Agency Other	
Referrer Name	mandatory	Referrer Telephone	mandatory
Referrer Email	mandatory		
Referral Information			
Professional Judgement of high risk of serious harm / significant concern for safety			mandatory
Visible High Risk (14 or more 'Yes' responses on DASH RIC)			mandatory
Number of 'Yes' responses on RIC			mandatory
Potential Escalation (3 or more incidents in the past 12 months)			mandatory
MARAC Repeat (further incident identified within 12 months from the date of the last MARAC referral)			mandatory
MARAC to MARAC Transfer			mandatory
Outline risk factors, relevant background and reason for referral (including basis for request for disclosure under DVDS if relevant) mandatory			
Is the victim / survivor aware of this MARAC referral?			mandatory
Has the victim / survivor given consent to this referral?			mandatory
If the victim / survivor is not aware or has not given consent, why not? test			
Has the victim / survivor given consent for support agencies to contact?			mandatory

Has the victim / survivor given consent to pass on information to relevant agencies?	mandatory
Has the victim / survivor identified any priorities to increase their safety or meet their needs?	
Who is the victim / survivor afraid of? (e.g. all potential threats, and not just primary perpetrator)	
Has the (potential) perpetrator made threats to anyone else? (e.g. children, a new partner/other family member)	
Are there any safeguarding concerns? (e.g. for a child) mandatory	
Who does the victim / survivor believe it is safe to talk to? (e.g. agencies/family members/ friends)	
Who does the victim / survivor believe <u>it is not</u> safe to talk to? (e.g. agencies/family members/ friends)	
Has consideration been given to disclosure under the Domestic Violence Disclosure Scheme (DVDS)	
Is it a 'Right to Ask' application?	
Is it a 'Right to Know' application?	
Has the victim / survivor been referred to any other MARAC previously?	
If yes, where / when?	
Has the (alleged) perpetrator been considered by any MARAC or managed within MAPPA previously?	
If yes, where / when?	

Niche Number		Incident Details	
Has crime recording been explained to the victim?			
What are the victim's wishes regarding Police action on any crimes recorded following this referral being made? Are they happy for police to investigate / do not support police action.			

Perpetrator(s)

Forename	mandatory	Address	mandatory
Surname	mandatory		
Other Names / Alias			
Gender		Postcode	
Date of Birth	mandatory	UPRN	
Age		Occupation	
Relationship to Client		Place of Work	
		Contact No	

G.P. Name	
------------------	--

G.P. Surgery	
Any known risks the perpetrator poses to victim / children / agency workers test	

Transgender	mandatory	Religion	mandatory
Ethnicity	mandatory	Sexual Orientation	mandatory
Ethnicity Other		Primary Language	mandatory
		Interpreter Required	

Disability	mandatory	Additional Notes
Physical Impairment	mandatory	
Long Standing Illness	mandatory	
Sensory Impairment	mandatory	
Mental Health Condition	mandatory	
Learning Disability	mandatory	
Developmental Condition	mandatory	
Other		

Is perpetrator a carer	mandatory
------------------------	-----------

Children

Forename	mandatory	Address	mandatory
Surname	mandatory		
Other Names / Alias			
Gender		Postcode	
Date of Birth	mandatory		
Age			
Relationship to Victim	mandatory		
Relationship to Perp	mandatory		

G.P. Name		School	
G.P. Surgery		Child Lives With	

If you have any queries in relation to this guidance please get in touch with the MARAC Coordination Team: aa.clinical_MARAC@aapct.scot.nhs.uk